

Reports Working Group

SPS Version 4.2



Debbie O'Rourke
23-25 April 2002



DoD RWG Purpose

- **To meet the DoD reporting needs for the SPS program.**
- **Team oversees the incorporation of enhancements and requirements as they relate to the reporting aspects of the SPS program in the following areas:**
 - Catalog content and maintenance
 - Cube content and maintenance
 - Testing of Cubes and Catalogs
 - Course content
 - Training materials



Membership

- **Membership on the Working Group limited to 2 members from each service, for a total of 14 members**
- **Chairperson**
 - **Debbie O'Rourke**
- **Navy**
 - **Zea Shultz**
 - **Sherry Barnett**
- **Army**
 - **Trish Owens**
 - **Linda Martinson**
- **DLA**
 - **Alicia Turrentine**
- **Marine Corps**
 - **Tammy Faapouli**
 - **GySgt William Hepler**
- **Air Force**
 - **Tessie Dunaway**
 - **Larry Faems**
- **DCMA**
 - **Stephanie Strohbeck**
 - **Felisha Hitt**
- **ODA**
 - **Juanita Irvin**
 - **Lynn Maue**



Enhancements

- **Enhancements are for reporting ONLY**
 - Catalog structure and content
 - Organization of folders
 - Nomenclature, etc.
- **RWG does not make enhancements to PD2 product (JRB role)**
- **RWG role is to guide users in extracting data from existing databases using the existing functionality within SPS**



Enhancements

- **Enhancement requests from each service should be submitted to the respective RWG member for presentation to the entire RWG**
- **Once an item is approved by the RWG, the enhancement will receive a priority and be assigned a target release**
- **The Working group is working roughly one version out and in some cases 6-18 months in advance of a product release**



Version 4.2

- **Upgrade to COGNOS application**
 - **Impromptu 6.0**
 - **PowerPlay 6.6**
- **New Catalog - utilizing the enhancements to Sybase, COGNOS, and the SPS application**
- **Extensive Release Notes being prepared to assist the users including sample reports**
- **Due to the upgrade in the Cognos application and the extensive changes to the database, users will have to re-write their reports.**



Version 4.2

- **PD² Standard reports have been upgraded and in some cases modified to work with the new catalog and the application structure.**
- **Prior to attempting to write any reports using the Version 4.2 catalog, the RWG strongly suggests that the user read the Reporting Guide and Release notes to fully understand the changes to the catalog**
- **The Version 4.2 catalog has been restructured to increase its usability and extend its functionality.**



Version 4.2

- **The restructuring has resulted in significant changes to field definitions and folder structure between the pddodv4_1e and the pdv42 catalog.**
- **Can launch multiple sessions of Impromptu. For example users will be able to run multiple reports at the same time.**
- **The catalog also contains additions due to the PD² v4.2 Increment 1 functional enhancements.**



Version 4.2

- **Reports that are created within Impromptu will be limited to 50 tables with users receiving a warning message at 45 tables from Impromptu and a complete stop at the 50 table limit. (Currently in Version 4.1.e there is a 16 table limitation)**
- **The reporting files have been moved from the C:\PD2\Cognos to more closely adhere to the Microsoft Standard that places program files under the program files directory to C:\Program Files\PD2\Cognos**



Version 4.2 Catalog Highlights

- **“Star” fields and “Anchor” fields have been added to the catalog.**
- **Using the star and anchor fields when writing a report assures the retrieval of reliable data from the database.**
- **Star fields always serve as the main focus of the report.**
- **A star field in a primary folder is a mandatory field that users must include in a report in addition to using fields under the same folder or its subfolders.**



Version 4.2 Catalog Highlights

- **The star field is the first field in every primary folder and is surrounded by double asterisks (**), for instance under *Procurement* → *Pre-Award/Award* the star field is **** Award PIIN / Award Modification PIIN **** .**
- **Every primary folder in the catalog contains a star field and reports can only contain one star field at a time though they may contain multiple anchor fields.**
- **An anchor field is a field that users must add to a report if they include any field from a subfolder that contains that an anchor field.**



Version 4.2 Catalog Highlights

- **Anchor fields do not display in all subfolders.**
- **If a subfolder has an anchor field, it is always the first field in the subfolder and is surrounded by a single asterisk (*), for instance under *Procurement* → *Pre-Award/Award* → *PR Information* the anchor field is * PR / PR Mod Number* .**
- **The Award PIIN fields continue to report all contract types, which includes DOs, TOs, and all modifications.**



Version 4.2 Catalog Highlights

- **The catalog eliminates the separate subfolders for DOs and modifications and replaces them with specialized fields to report relationships between all contract types.**
- **The *Award Information* subfolders, under the *Requirements* main folders, have been extended to include all the data found in the *Pre-Award/Award* folder.**
- ***Award Information* subfolders now allow reports to include more data about the awards that are related to Purchase Requests (PRs).**



Version 4.2 Catalog Highlights

- **The PR Number field reports both PRs and PR modifications.**
- **Reports will now be able to include the same information for PR modifications as for PRs**
- **The *PR Information* subfolders, under *Pre-Award/Award* folders, have been extended to include all the data found in the *Requirements* folder.**
- **The *PR Information* subfolders, under *Pre-Award/Award* folders, have been extended to include all the data found in the *Requirements* folder.**



Version 4.2 Catalog Highlights

- ***PR Information*** subfolder now allows reports to include more data about the PRs that are related to awards.
- ***CLIN Information*** subfolders now include ***Line Item Tracking*** subfolders. The ***Line Item Tracking*** subfolders allow reports to be created to view relationships between procurement documents at the line item level.
- ***CLIN Information*** subfolders now include ***Funds Validation*** subfolders



Version 4.2 Catalog Highlights

- **Reports can be created to track the commitment and obligation of funds back to a source PR line item. The information that is displayed is coming from the Line Item Funding Status window within the SPS application.**
- **CLIN Information subfolder now has *Requirement Status* subfolders.**
 - **Reports can be created detailing the associations and information from the new document-level and line item level fields on the PR.**



Version 4.2 Catalog Highlights

- **This requirement is the result of a PD² enhancement that enables the user to create a PR that changes the scope for one or more line items on a released contract and associate the PR line items to contract line items.**
- **The user may also create a PR that changes administrative information for a contract and associate the two.**



Version 4.2 Catalog Highlights

- ***Proposal Cycle Documents are a new functionality within the SPS application and have been added to the catalog in several locations***
- ***The Proposal Cycle Documents subfolders contain two subfolders in order to provide estimating documents and Pre- and Post-Negotiation Position (PNP) information.***
 - ***Estimating document related fields track the information found primarily on the Pricing and Cost Detail tabs of estimating documents in PD².***



Version 4.2 Catalog Highlights

- **Other fields provide for the tracking of fields found on the *Contract Info* tab of estimating documents in PD².**
- **The PNP-related fields track the information found on the *Pricing, Cost Detail, and Conditions* tabs of the PNP document in PD².**



DoD Wide Repository

- **Hosted by the Air Force**
 - **Registration is required for access**
 - **<http://afcis.ssg.gunter.af.mil/>**
- **Contains reports developed by all services and submitted by RWG members**
- **Complete documentation for each report is provided**
- **Provides search function by report fields**
- **RWG members provide reports for each new catalog within 2 weeks of the acceptance and release of a catalog**



Report File contents

- **Zip file contains**
 - **Zip title includes the name of the report**
 - **Report itself (.imr, ims, Pre.imr, etc.)**
 - **Word document with report notes**
 - **Folders fields came from**
 - **Filters used**
 - **Prompts included**
 - **Snap shot of the report**
 - **Other info**



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Username:

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Purpose: This site serves as a centralized tool for the management of the geographically separated AFCIS offices and to serve as a clearinghouse and information repository for the Standard Procurement System (SPS). It is accessed by the DoD as well as commercial users.

New to AFCIS? Please [Register](#).

Did you [forget](#) your password?

Surveys

Do you love it? Do you hate it? Or are you somewhere in between? Please tell us what you think.

Helpdesk

Here you will find a small selection of unrestricted AFCIS-related Help desk files. You must be logged in to view a more complete list of files.

This site is maintained by the [Air Force Contracting Information Systems](#) (AFCIS) office.

Done

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Phonebook
User:

Action Items
There are no Action Items requiring a response from you.

There are no open Action Items to which you have responded.

Hot News
No recent Hot News in the last 2 weeks.

Issues
No Issues have been submitted in the last 2 weeks.

Library (recently posted files)

Open AMS class as of 8 Apr 0 ...	28KB	4/11/2002	Training
04-APR-02 41e upgrade schedule	9KB	4/8/2002	4.1e
Brooks HSW/PKV FY02 Workstat ...	30KB	4/8/2002	Hardware/Sof
04-APR-02 41e upgrade schedu ...	1.00MB	4/5/2002	4.1e
Federal Stock Class Listing	253KB	4/5/2002	SPS-I

Helpdesk (recently posted files)

Script-Aid v1.7	3.53MB	4/10/2002	All versions
Validate Vendor CAGE Code Ut ...	59.68MB	4/1/2002	CCR utility
Integrity@SPS 1.1b	5.10MB	2/21/2002	Integrity@SPS
SPS Central	2.74MB	11/8/2001	AFCIS Tools
IomegaWare v3.1	8.81MB	10/10/2001	System Admin

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Site Map
Use this page to quickly jump to other sections.

Add one or more of these sections to your My.AFCIS front page by clicking on the [Personalize](#) option in the menu at the top of this page.

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Acronyms
If you're tired of repeating an acronym and not knowing what it means, you can browse through a list of searchable acronyms related to AFCIS, the Air Force and beyond right here.

CCR
Do you want to see the validation status for a site's list of vendors? During the migration of vendor data from BCAS to SPS, a site was required to validate all vendor information using the CCR validate vendor utility. This validation information can be found here.

e-Business
The AFCIS e-Business Library which contains reference documents related to e-Procurement (the electronic purchasing activities employed to acquire materials, goods and services based on specific needs of the organization, and which ensures their delivery in a time frame that meets specific needs).

Helpdesk
The AFCIS Helpdesk. A list of approved AMS and AFCIS downloads is posted here. Other files posted here include several PD2 utilities (also obtainable through the AMS website), Integrity@SPS, the PIIN Update utility, the CCR (validate vendor) utility, as well as files for use by site administrators.

Integrity@SPS
View Integrity@SPS requirements.

Library
Do you need documentation relating to SPS (the CONOPS and Implementation Plan) is posted

Action Items
Action Items related to the management of AFCIS and the deployment of SPS to the field.

Configuration Control Board (CCB)
View issues related to the Configuration Control Board.

Help Desk Tickets
AMS Help Desk Tickets. Do you ever need to view a Ticket or verify whether or not a Ticket exists? Are you curious about the SQL script associated with a Ticket? This type of information can be found here.

Hot News
What's the latest AFCIS and other guidance related to SPS? Find it here.

Issues
Issues related to the management of AFCIS and the deployment of SPS to the field.

Phonebook
Do you need to contact someone, but can't remember their number? A list of users registered

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The user will be brought into this page and will need to scroll down the page to access the Reports Repository

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<p>Back</p>	<p>e-Business The AFCIS e-Business Library which contains reference documents related to e-Procurement (the electronic purchasing activities employed to acquire materials, goods and services based on specific needs of the organization, and which ensures their delivery in a time frame that meets specific needs).</p> <p>Helpdesk The AFCIS Helpdesk. A list of approved AMS and AFCIS downloads is posted here. Other files posted here include several PD2 utilities (also available through the AMS website), @SPS, the PIIN Update utility, the CCR (Vendor) utility, as well as files for use by administrators.</p> <p>@SPS Integrity@SPS requirements.</p> <p>Library Do you need documentation relating to SPS (the CONOPS and Implementation Plan is posted here)? You can probably find it in the AFCIS library.</p> <p>Programs Have you ever wondered about other DoD programs that are related to SPS? Program-specific information can be found here.</p> <p>Reports Repository The AFCIS reports repository contains thoroughly tested SPS/Cognos reports that have been contributed by all services. The advantage? The site does not need to 're-invent the wheel' for common reports. The AFCIS reports repository can be accessed by the entire DoD SPS user community. Reports may be searched by key column names, branch of the service that created it or subject matter. Each report includes complete documentation.</p> <p>SPS Sites</p>	<p>Help Desk Tickets AMS Help Desk Tickets. Do you ever need to view a Ticket or verify whether or not a Ticket exists? Are you curious about the SQL script associated with a Ticket? This type of information can be found here.</p> <p>Hot News What's the latest AFCIS news flash? Brief ticklers and other guidance related to SPS can be found here.</p> <p>Issues Issues related to the management of AFCIS and the deployment of SPS to the field.</p> <p>Phonebook Do you need to contact someone, but can't remember their number? A list of users registered at the AFCIS site can be found here.</p> <p>Q&A Hardware, software and other miscellaneous questions and answers related to the care and feeding of SPS can be found here.</p> <p>SPS Central Have you ever wondered how a site is progressing from day-to-day as SPS slowly infiltrates itself into the hearts and minds of all that use it? Site-specific information such as site contacts, database statistics, sizes, dumps, options, NT server statistics and WinMSD files, Script-Aid and help desk ticket records, and related comments can be found here.</p> <p>Surveys</p>
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Click on reports Repository

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All Reports Search

All DOD reports are to be submitted to [Larry Faems](#) (DSN 596-6090).

The Air Force is posting these on a 'hold harmless' basis. This means that the Air Force does stand behind the accuracy of these reports but is merely acting as a facilitator for the Report Working Group.

Files posted during the past 4 week(s).

🔒 = Document Restricted to .Mil Domains.

Title	Size	Date Posted	Section	Author
OPR_BY_AGE.zip 🔒	157KB	4/16/2002	Open PR (OPR_)	Cont Larry Faems
OPR_LIST.zip 🔒	188KB	4/16/2002	Open PR (OPR_)	Cont Larry Faems

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Reports posted
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The Reports can be seen
by Branch of service by
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sign



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OPR_LIST.zip 🔒	188KB	4/16/2002	Open PR (OPR_)	Cont Larry Faems

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Army
Reports created by the Army.

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Title	Size	Date Posted	Section	Author
USA 41E R6 FY 02 Actions WO DD350s.zip	73KB	3/7/2002	Army	Cont Larry
USA 41E R6 FY02 DD1057 Vend wo Cat.zip	75KB	3/7/2002	Army	Cont Larry
USA 41E R1 Unassigned PRs	41KB	9/30/2001	Army	Cont Larry
USA 41E Organizations by Local Code	23KB	8/17/2001	Army	Cont Larry
USA 41E Vendor Search	83KB	8/17/2001	Army	Cont Larry
USA 41E R1 Awards by DODAAC	27KB	8/17/2001	Army	Cont Larry Faems
USA 41E R1 Awards Not Closed	27KB	8/17/2001	Army	Cont Larry Faems
USA 41E R1 Awd Amt-Oblig	30KB	8/17/2001	Army	Cont Larry Faems
USA 41E R1 Cancelled PRs	11KB	8/17/2001	Army	Cont Larry Faems
USA 41E R1 CAPS Released Actions	11KB	8/17/2001	Army	Cont Larry Faems
USA 41E R1 Organizaitons 38 Char	22KB	8/17/2001	Army	Cont Larry Faems
USA 41E R1 PR Status	27KB	8/17/2001	Army	Cont Larry Faems
USA 41E R1 Vendor Search	83KB	8/17/2001	Army	Cont Larry Faems
USA 41E R1 Oblig Actions without DD350s	24KB	5/14/2001	Army	Cont Larry Faems
USA 41E R1 Awards Not Closed	27KB	4/13/2001	Army	Cont Larry Faems

The user will be brought into the page containing all the Army submitted reports

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Reports Repository

- **Training Section currently contains all the Cognos Quick Guides that the RWG has created to date**
 - **Downloading catalogs**
 - **Importing reports**
 - **Switching between catalogs**
 - **Using calculated fields**
 - **Using Hot files**
 - **Using Dataset reports**
 - **Plus many more**
- **The Quick Guides for Version 4.2 will be done as quickly as possible after acceptance of the product to assist users**



Seek help

- There are many experts in the report writing area within the government. The following chain should be followed to ensure your issues/problems are elevated in a timely manner.
 - Contact your local experts
 - The local experts contact your command experts
 - The command experts contact the RWG members
 - RWG members contact the DoD RWG members
 - AMS Help desk support



Questions?
